


TRAVEL APPROVAL FORM

Department: STOP
Event Name: TNOA 2026 Conference
Location: Galveston
Event Dates: 08/03/2026 - 08/06/2026
Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Court Decision:
This section to be completed by County Judge's Office



1/29/2026

Name of Attendees:

9 Investigators _____
2 Office Personnel _____

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: 

2026 TNOA Conference

56th Annual Texas Narcotic Officers Association Training Conference

Moody Gardens Hotel, Spa and Convention Center

7 Hope Blvd.

Galveston, TX 77554

Monday, August 3 - Thursday, August 6, 2026

8:00 am - 5:00 pm

Registration Fee: \$400

Membership fee: \$40

*membership must be current at time of conference

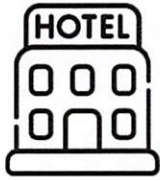
Come join us for the 56th Annual Training Conference at Galveston Island. President David Ponce invites you to participate in this event where we will offer top-tier training sessions.

Conference attendees will receive 24 hrs of TCOLE credit. Registration and the vendor show will begin on Monday, August 3rd at 9 am. Opening ceremonies will be on Tuesday, August 4th at 9 am.

Conference Classes:

Developing the UC Persona
Basic Undercover / Operational Planning
Dark Web
Blue on Blue / Contributing Factors
Unlocking the Power of the K-9 Sniff
Psych and Family (Hidden Damage)
Fentanyl Investigation
Human Trafficking
Deconfliction – HIDTA
Pharmaceutical Diversion
Legal Updates
Close Quarter Battle

*Classes subject to change



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 01/08/2026

DEPARTMENT: STOP

PERSON SENDING REQUEST: Micah Short EXT: 3700

Person (s) Name Attending:

1.	[REDACTED]	7.	[REDACTED]
2.	[REDACTED]	8.	[REDACTED]
3.	[REDACTED]	9.	[REDACTED]
4.	[REDACTED]	10.	[REDACTED]
5.	[REDACTED]	11.	[REDACTED]
6.	[REDACTED]		

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: 2026 TNOA Conference

Hotel Name: Moody Gardens Hotel		
Hotel Address: 1 Hope Blvd.		
City: Galveston	State: Texas	Zip: 77554
Hotel Phone# 409-683-4000		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: https://www.tnoa.org/hotels		
How many rooms needed: <u>10</u> <u>11</u>		
Date of Check In: 8/2/26		Date of Check Out: 8/7/26

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:36 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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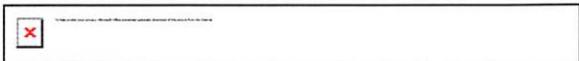
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RESERVATION DETAILS

Reservation #:	██████████	Booked On:	January 9, 2026
Guest Name:	██████████	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

BOOKING POLICIES

- Cancellations:** Reservations must be cancelled seventy two hours prior to your arrival by 4 p.m. local time to avoid a penalty of first night's room and tax. The credit card on file "WILL BE CHARGED" the first night's room and tax as a deposit towards your stay three days prior to arrival if not cancelled.
- Modifications:** Call [409-683-1299](tel:409-683-1299) for any cancellations or date changes to your reservation. Changing an arrival date to a later date or a departure date to an earlier date is not allowed. To avoid cancellation fees, alternative dates must remain the same number of nights as the original reservation; any new rates would apply. This option is not available for Moody Gardens Hotel's special events, holidays or race weekends.
- Guarantee Policy:** Moody Gardens Hotel is a cashless resort. All reservations are required to have the first night's room and tax before arrival and this card must be present at check in. If the credit card on file is declined for any reason, the reservation will be cancelled and cannot be held.
- Debit Card Policy:** At check in, the card provided will be authorized for \$50 per day toward hotel incidentals. Debit card users If this authorization is not used during your stay the authorization will be returned to your account 2-10 business days after check out.
- Check-In:** Check-in time is 4:00 PM.
Must be at least 21 years of age to check in.
- Check-Out:** Check-out time is 12:00 PM.
- Pets Policy:** Moody Gardens is a 'dog-friendly' destination. Please refer to the [Dog Policy](#) agreement located on the Moody Gardens website.
- Smoking Policy:** All accommodations are smoke-free. Smoking is only permitted in designated outdoor smoking areas. In the

event that a room or other interior space needs to be cleaned due to any measure of smoke residue or damage the guest will be assessed a \$300.00 cleaning fee.

Parking:

Self Parking is complimentary. Valet Parking is \$22 per night.

Special Requests:

Our team will do our best to note special requests including early arrivals, bed types and specific room assignments. We are unable to guarantee such requests prior to arrival.

Pyramid Promise:

Your experience will be Clean, Safe, and Fun, following all the CDC guidelines. Click [here](#) to find out more about what we're doing to keep you safe.

Your Privacy:

Moody Gardens Hotel is committed to protecting the information of our guests and any visitors to our website. You may review our complete privacy policy and site security information by clicking [here](#).

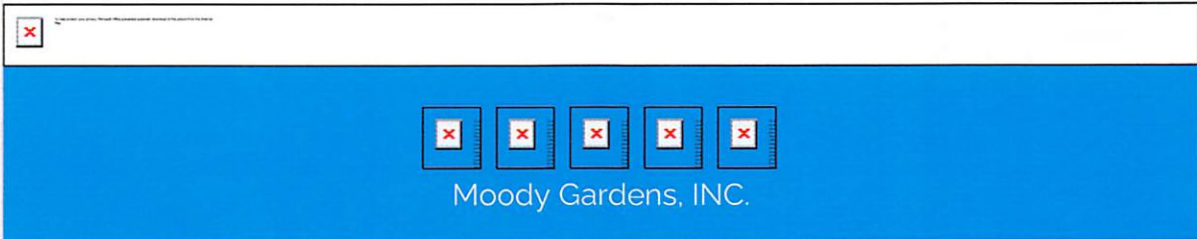
Open Carry Policy:

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Thanks again for choosing to stay with us. Please do not hesitate to contact us with any questions or concerns at [409-683-1299](tel:409-683-1299) or email us at hotelreservations@moodygardens.org.

We look forward to welcoming you soon!

All the Best,
Moody Gardens Hotel Team



Seven Hope Boulevard
Galveston, Texas 77554
Phone 409-741-8484

[Info](#) [Media Center](#) [About](#) [Events Calendar](#) ; [Privacy Policy](#) [FAQ](#)



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Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:40 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356103	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

BOOKING POLICIES

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- Check-In:** Check-in time is 4:00 PM.
Must be at least 21 years of age to check in.
- Check-Out:** Check-out time is 12:00 PM.
- Pets Policy:** Moody Gardens is a 'dog-friendly' destination. Please refer to the [Dog Policy](#) agreement located on the Moody Gardens website.
- Smoking Policy:** All accommodations are smoke-free. Smoking is only permitted in designated outdoor smoking areas. In the

event that a room or other interior space needs to be cleaned due to any measure of smoke residue or damage the guest will be assessed a \$300.00 cleaning fee.

Parking: Self Parking is complimentary. Valet Parking is \$22 per night.

Special Requests: Our team will do our best to note special requests including early arrivals, bed types and specific room assignments. We are unable to guarantee such requests prior to arrival.

Pyramid Promise: Your experience will be Clean, Safe, and Fun, following all the CDC guidelines. Click [here](#) to find out more about what we're doing to keep you safe.

Your Privacy: Moody Gardens Hotel is committed to protecting the information of our guests and any visitors to our website. You may review our complete privacy policy and site security information by clicking [here](#).

Open Carry Policy: "Pursuant to section 30.07, penal code (trespass by license holder with an openly carried handgun), a person licensed under sub-chapter h, chapter 411, government code (handgun licensing law), may not enter this property with a handgun that is carried openly".

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We look forward to welcoming you soon!

All the Best,
Moody Gardens Hotel Team



Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:42 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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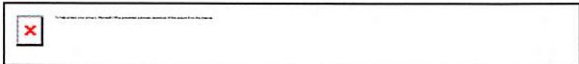
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RESERVATION DETAILS

Reservation #:	356104	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

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All the Best,
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Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:44 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356106	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



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[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

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Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:46 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356108	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



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Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

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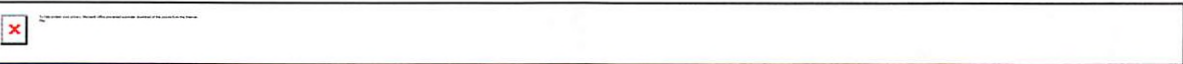
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Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:48 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356109	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

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All the Best,
Moody Gardens Hotel Team

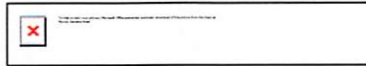


Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:50 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356111	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

BOOKING POLICIES

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Moody Gardens, INC.

Micah Short

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Sent: Friday, January 9, 2026 9:52 AM
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PLAY STAY PLAN EVENT DINING SPA GOLF INFO GET INVOLVED

RESERVATION DETAILS

Reservation #:	356114	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

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Moody Gardens, INC.

Micah Short

From: hotelreservations@moodygardens.org
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Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356115	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



Spacious 500 square foot guestroom with views of Galveston Island. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

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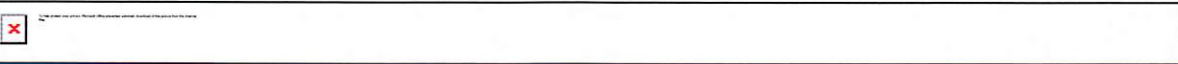
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To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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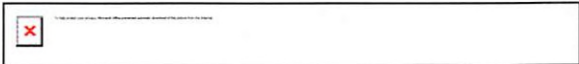
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RESERVATION DETAILS

Reservation #:	356116	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

Accommodation: Single King Island View
Quantity: 1



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[LEARN MORE](#)

Rate Reserved: Texas Narcotics Officers Assoc
Sunday, 08/02/2026 for 5 night(s): \$805.00

ENHANCEMENT DETAILS

SPA & ACTIVITIES DETAILS

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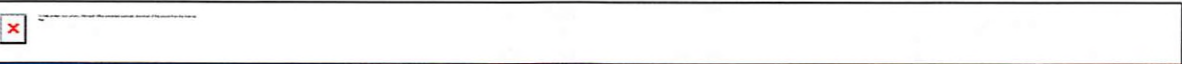
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Micah Short

From: hotelreservations@moodygardens.org
Sent: Friday, January 9, 2026 9:58 AM
To: Purchasing
Subject: Moody Gardens Hotel - Reservation Confirmation

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RESERVATION DETAILS

Reservation #:	356117	Booked On:	January 9, 2026
Guest Name:	[REDACTED]	Guaranteed By:	Master Card 1849
Arrival Date:	Aug 2, 2026	Deposit Received:	\$0.00
Departure Date:	Aug 7, 2026	Total Charges:	\$805.00
Number of Night(s):	5	Total Taxes:	\$120.75
Number of	1 Adult(s)	Grand Total:	\$925.75
Guest(s):	0 Children	Balance Due:	\$925.75

ROOM DETAILS

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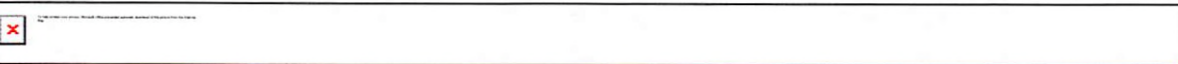
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